

FRIENDS OF SOUTH PARK

CONSTITUTION

1. NAME OF THE ORGANISATION

The name of the organisation shall be 'Friends of South Park'.

2. AIMS OF THE ORGANISATION

To represent the community of park users for the benefit of the park and those users. This will include:

- a. influencing South Park's appearance (railings, tree maintenance, litter, dog fouling);
- b. having a say in its facilities (play area, rarely-used toilets, benches, bins);
- c. being a consultee regarding the future of the barns at the top of the park;
- d. being a consultee for the events that happen within the park;
- e. improving its biodiversity;
- f. promoting exercise, health and wellbeing activities in the park;
- g. organising community events;
- h. Fundraising through membership, events, sponsorship, donations, merchandising, etc.

3. MEMBERSHIP

Membership is open to all.

4. FINANCE

a. Bank Account

A bank account will be opened in the name of Friends of South Park. The General Committee will authorise in writing the Chair, the Treasurer, the Secretary and one other full member of the General Committee to sign cheques on behalf of Friends of South Park. All cheques must be signed by not less than 2 of the 4 authorised signatories.

b. Membership Fee / Subscription

Full members shall pay an annual fee of £1 per annum. At a future point Corporate members could become Associated Members, with the fee to be agreed at an AGM. All non-fee-paying members will receive relevant correspondence but are not entitled to a vote at the AGM or at any other Special General Meeting.

c. Fundraising

Friends of South Park may raise money through events, sponsorship, merchandising, donations and other fundraising activities.

d. Bookkeeping

The Treasurer will be responsible for keeping up-to-date records of income and expenditure and for producing accounts for each committee meeting and the AGM.

e. Audit

The Friends will not be required under law to be audited. However, the annual accounts should be submitted for review by a qualified accountant who is not a member of the committee.

5. THE COMMITTEE

- a. The following officers shall be elected at each AGM:
 - Chair

- Secretary
 - Treasurer
 - Membership Secretary
- b. The committee shall normally consist of the above officers and up to a maximum of five other general members who shall be elected at the AGM.
 - c. The Committee shall have the power to co-opt up to three additional members to the Committee who shall serve until the following AGM only.
 - d. Officers shall carry out the duties given to them at the AGM or any Special General Meeting.
 - e. The committee shall normally meet approximately six times a year and no less than twice per year.
 - f. Minutes of committee meetings shall be available to all members.

6. ANNUAL GENERAL MEETING

- a. The FOSP annual year runs from 1 September to 31 August. The AGM will take place within two months of the end of the financial year. The committee will report on its work, present a statement of accounts and stand down to seek re-election.
- b. The AGM shall elect a new committee, and vote on recommendations and any amendments to the constitution.
- c. The Secretary shall give not less than 21 days' notice of the date fixed for an AGM to all members who have provided their email address. Publicity will also be given in suitable local outlets.

7. QUORUM

A quorum at an AGM shall be 10 members, including at least 2 officers and excluding Corporate Members.

8. OTHER GENERAL MEETINGS

- a. There will be a Special General Meeting open to all full members when required.
- b. A Special General Meeting open to all members will be held if six or more members submit in writing a request for such a meeting to the Secretary. The Secretary shall arrange for the meeting to take place within 21 days.
- c. The Secretary will publicise all Special General Meetings at least 14 days in advance.

9. CHANGES TO THE CONSTITUTION

- a. The constitution can be altered at an AGM or at a quorate Special General Meeting.
- b. Any suggested changes must be handed to the secretary 21 days before the AGM.
- c. Changes must be agreed by a majority of the members present at the meeting.

10. DISSOLUTION

- a. The Association may only be dissolved at a Special General Meeting called for that purpose and must be advertised 21 days before the meeting.
- b. A proposal to dissolve the Association shall take effect only if agreed by two thirds of the members present at the meeting.
- c. Funds and possessions will be passed to Oxford Preservation Trust.

Adopted by the AGM on 13 November 2013.